

EXECUTIVE SECRETARIAT ROUTING SLIP

		ACTION	INFO	DATE	INITIAL
1	DCI				
2	DDCI		✓ (2 cys)		
3	EXDIR		✓		
4	D/ICS				
5	DDI				
6	DDA	✓			
7	DDO				
8	DDS&T				
9	Chm/NIC				
10	GC				
11	IG				
12	Compt				
13	D/EEO				
14	D/Pers				
15	D/OLL				
16	C/PAO				
17	SA/IA				
18	AO/DCI				
19	C/IPD/OIS				
20					
21					
22					
SUSPENSE		Date			

Executive Secretary

11/25/83

Date

~~CONFIDENTIAL~~

Executive Registry

83-5673

23 November 1983

MEMORANDUM FOR: Deputy Director for Administration
FROM: Deputy Director of Central Intelligence
SUBJECT: DCI Security

1. Further to my comments to you yesterday regarding setting up the DCI security staff independent of the security officer responsible for OGC, OLL, etc., I think it would be prudent to take a look at the staff as now structured and what goes into the preparation of the officers assigned there. The selection process ought to be timed so that appropriate training can be accomplished before assignment. This training ought to take into account the emerging and expanding threat throughout the world.

2. It is obvious to me that the Director has a very demanding schedule which requires a great deal of juggling on the part of the security staff, making their rather long days even longer. What I would like you to determine is whether or not one or two positions should be added to the staff or possibly some routine office workload handled by part-time personnel.

3. We have done so well in thinking about a reserve for the Agency to respond to contingencies--the same in microcosm might apply to the DCI security staff whereby experienced officers formerly assigned to the staff could be tapped to fill a temporary need for a shift or two or a trip. I would leave that to you and Security to figure out.

4. Another point. With the staff separate there may be a desire on the Director of Security's part to upgrade the slot to a GS-15. I would not argue against that but I would argue that whoever runs that staff ought to be an integral part of it and share the burden of the trips so that he/she has a realtime appreciation of what the rest of the staff goes through.

5. Be happy to discuss above.

[Redacted Signature]
John N. McMahon

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